



Continuing Education Admissions and Registration Form

Student Registration Information

Form with fields for Last Name, First Name, Middle Name, Suffix, WCJC Student ID, Date of Birth, Gender, Current Physical Address, Mailing Address, Email Address, Home Phone, Work Phone, Emergency Contact, Relationship, Phone Number, Residency, US Citizen, Permanent Resident Card #, /VISA, Type.

*Providing a Social Security Number (SSN) will speed up the processing of your application. Wharton County Junior College uses the SSN for compliance with federal and state reporting requirements and has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your SSN without your consent for any purpose as allowed by law.

Demographic Questionnaire

The following questions are used by the state to help provide support for our programs. Although not required, your cooperation in answering them is appreciated. This information is required and will be used in a nondiscriminatory manner, consistent with applicable civil rights laws. This information will be used for federal and/or state law reporting purposes only.

Demographic Questionnaire form with sections: Check One (Non-Hispanic/Hispanic), Race (Check all that apply), Additional Information, How did you hear about us?, What is your primary goal?

COURSE SELECTION

Classes are cancelled 3 days prior to the first class meeting when minimum enrollment is not met.

Table with 5 columns: Term, CRN(Course Reference No), Course Title, Date Begins, Cost

Payment is due at the time of registration. Fax, mail, or deliver this form in person.

Mail to: Wharton County Junior College, Continuing Education Department, 5333 FM 1640, Richmond, Texas 77469

Fax-In - Send us your registration form by fax to the Richmond Campus: 281-239-1628 or Email: ce@wcjc.edu

Students requesting refunds for least three full business days prior to the first class meeting shall receive a 100% refund of all tuition and fees unless an earlier refund date is published for an individual course, seminar, workshop, conference, or any other non-credit offering.

Student Signature: _____

PAYMENT METHOD

*Bottom portion to be destroyed.

Payment Method form with options: Pay by Cash, Pay by Check, Pay by Credit Card (Master Card, VISA, Discover, American Express)

The information I have provided is complete and correct to the best of my knowledge. If my application is accepted, I agree to abide by the policies, rules, and regulations of Wharton County Junior College. I authorize the college to verify the information I have provided.

Please print the signature name: _____

Authorized Signature: _____ Date: _____